



PUBLIC UTILITIES COMMISSION

106 New Garden Street, Queenstown, Georgetown
*Regulating utilities for efficient services
and protecting consumers' interests.*

VACANCY

COMPLAINTS' OFFICERS - ONE (1) FOR GEORGETOWN AND TWO (2) FOR LINDEN OFFICE

The PUC is seeking qualified individuals to fill the positions of Complaints' Officers to perform the following functions, which list is not intended to be exhaustive:

- Process complaints from consumers of the various utility services;
- Monitor responses/investigations conducted by utility companies regarding complaints received by the Commission;
- Liaise with consumers in order to provide suitable assistance and information on utility services, and
- Participate in Public Relations campaigns.

Qualifications

- Minimum of a University Diploma/Degree in Social Sciences or related field.
- Knowledge of Microsoft Office Suite.
- Working knowledge of a foreign language.

Experience

- Relevant experience in providing customer service and/or public relations will be an asset.

Applications may be sent electronically to info@pucguyana.com or dbritton@pucguyana.com

Kindly submit application along with résumé to:

The Chairperson
Public Utilities Commission
106 New Garden Street
Queenstown
Georgetown
P.O. Box 1081

Further details may be found at www.puc.org.gy

Deadline: August 8, 2019

Only shortlisted applicants will be acknowledged.